



Penallta House
Tredomen Park
Ystrad Mynach
Hengoed
CF82 7PG

Tŷ Penallta
Parc Tredomen
Ystrad Mynach
Hengoed
CF82 7PG

For all enquiries relating to this agenda please contact
Rebecca Thomas (Tel. 01443 864245; Email: thomar7@caerphilly.gov.uk)

Date: 9th August 2011

PLEASE NOTE THE TIME AND LOCATION

Dear Sir/Madam,

A meeting of the **Corporate Health and Safety Committee** will be held at **Penallta House, Ystrad Mynach (Sirhowy Room)** on **Monday, 15th August 2011** at **10.00 a.m.** to consider the matters contained in the following agenda.

Yours faithfully,

Anthony O'Sullivan
CHIEF EXECUTIVE

A G E N D A

1. Declarations of Interest.
2. To appoint a Vice-Chairman.
3. To approve and sign the following minutes:-
 - (1) Corporate Health and Safety Committee held on 23rd May 2011 (minutes nos. 1 – 11, on page nos. 1 – 4);
 - (2) Special Corporate Health and Safety Committee, held on 1st June 2011 (minutes nos. 1 – 3, on page nos. 1 – 2).
4. To receive and consider the following reports:-
 - (1) Presentation by Risk Management – Civil Claims History 10/11;
 - (2) Presentation on Asbestos Management – Establishment of an In-House Asbestos Team;
 - (3) Fire Risk Assessment Review Programme.
5. To receive and note the following information items*:-
 - (1) Accident Statistics Report for Quarter 1 (April - June 2011);
 - (2) Recent HSE Updates.

* *If a member of the Committee wishes for any of the above information items to be brought forward for review at the meeting please contact Rebecca Thomas, 01443 864245, by 10.00 a.m. on Friday, 12th August 2011.*

Circulation:

Councillors P.C.W. Bailie, P.J. Bevan, Mrs A. Collins, J.E. Fussell, D.T. Hardacre, A.G. Higgs, G.J. Hughes

Trade Union Representatives and Appropriate Officers

Chief Executive: Anthony O'Sullivan
Prif Weithredwr: BSc(Eng), MSc, CEng, FICE, FIHT